



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

## RECTOR'S DECREE NO. 503 DATED 15.04.2023

**Procedures to fill 5 FULL professor vacancies – tenured posts – by a call in accordance with Article 18, paragraph 4 of Law 240/2010 and the University Regulations issued by Rector's Decree no. 977 of 09.12.2013, as amended.**

### THE RECTOR

HAVING REGARD to Law no. 240 of 30.12.2010;  
HAVING REGARD to the code for the protection of personal data issued by Legislative Decree 196/2003;  
HAVING REGARD to Law 106/2004 and Presidential Decree 252/2006;  
HAVING REGARD to Presidential Decree no. 487 dated 09.05.1994, as amended;  
HAVING REGARD to Rector's Decree no. 977 of 09.12.2013, issuing the University of Bologna Regulations governing the call for full and associate professors pursuant to Articles 18 and 24, paragraph 5 of Law 240/2010, as amended;  
HAVING REGARD to Article 19 of Legislative Decree 33/2013, as amended by Article 18 of Legislative Decree 97/2016, on the obligation to disclose calls for applications and the assessment criteria adopted by Committees;  
HAVING REGARD to the code of ethics and conduct issued by Rector's Decree no. 1408 of 01.10.2014;  
HAVING REGARD to Ministerial Decree no. 855 of 30.10.2015 on the redetermination of competition sectors;  
HAVING REGARD to the requests to fill vacant posts submitted by the Departments;  
HAVING REGARD to the resolution adopted by the Board of Governors on 24.03.2023;  
HAVING ASCERTAINED that sufficient funds are available;

### DECREES

#### Art. 1

The procedures to fill 5 **Full** professor vacancies – tenured posts – by a call in accordance with Article 18, paragraph 4 of Law 240/2010, are hereby announced as follows.

**DBC - DEPARTMENT OF CULTURAL HERITAGE**  
**REF. O18C4I2023/1590/R22**  
**COMPETITION SECTOR: 11/A4 - BOOK AND DOCUMENT SCIENCES AND RELIGIOUS HISTORY SCIENCES**  
**SUBJECT GROUP: M-STO/09 - PALEOGRAPHY**  
**Posts: 1 Place of employment: Ravenna**  
**Teaching test not provided.**  
**Seminar provided.**

Sector: Teachers' Legal Status | Office for Lectureship Competitions

Piazza Verdi no. 3 | 40126 Bologna | Italy | Tel. + 39 051 2082033 | [apos.concorsidocenti@unibo.it](mailto:apos.concorsidocenti@unibo.it)



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

<p><b>Specific functions (type of teaching and scientific activity that the successful candidate will be required to carry out)</b></p>	<p><b>Teaching activity:</b> Full-time (120 hours of lecturing) on the degree programmes of the Department of Cultural Heritage, with a focus on the First Cycle degree programme in Cultural Heritage and the Second Cycle degree programme in Library and Archive Science.</p> <p><b>Scientific activity:</b> The scientific activity shall be carried out in accordance with the subject group declaration (Palaeography, Diplomatics and Codicology study manuscript evidence of all kinds and natures, expressed through the Greek and Latin alphabets from antiquity to the modern age, with reference to scripts, physical and material characteristics and, for documents, also historical-legal exegesis and critical edition. Of the written, documentary and epigraphic evidence, they also investigate the relationships with texts, forms and functions, writing and reading practices, and areas of production and circulation. The field is characterised by the use of the historical method with which these testimonies are investigated, also making use of statistical approaches and scientific and digital technologies).</p>
<p><b>Language skills in addition to Italian, if any</b></p>	<p>English and French</p>
<p><b>Number of publications to be assessed</b></p>	<p>15 Languages of presentation of publications: Italian - English - French</p>
	<p><b>Seminar at the Department</b></p>
<p><b>Format of the seminar at the Department</b></p>	<p>The seminar will be held in Italian. The seminar will be held in person.</p>
<p><b>Assessment standards</b></p>	
	<p><b>Teaching activities</b></p>
<p><b>Lecturing</b></p>	<p>For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.</p>
<p><b>Supplementary teaching and student support activities</b></p>	<p>For the purposes of assessing supplementary teaching and student support activities, consideration will be given to activities such as supervision of first-cycle and second-cycle degree dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.</p>
	<p><b>Research and scientific publications</b></p>
<p>Research</p>	<p>For the purposes of assessing research activities, qualitative standards will focus on the following aspects:</p> <ul style="list-style-type: none"> <li>a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;</li> <li>b) receipt of national and international awards and recognitions for research;</li> </ul>



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	c) participation as a speaker at congresses and conferences of international interest.
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was suspended and other mandatory or long-term leaves established by current laws, other than those allowed for study purposes.
Scientific publications submitted for assessment	The scientific publications submitted for detailed assessment will be assessed with reference to the following criteria: a) originality, innovative nature, methodological rigour and importance of each publication; b) consistency of each publication; c) scientific importance of the journal in which each publication appears and its readership within the scientific community; d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which will be determined based on the presence of recognisable elements of authorship in the contribution. The Committee will not use bibliometric indicators.
	<b>Service, institutional, organisational and third mission activities</b>
Service, institutional, organisational and third mission activities	For the purposes of assessing service, institutional, organisational and third mission activities at Universities and private and public research institutions, to the extent relevant to the role, consideration will be given to their volume, duration and continuity, as well as to the level of responsibility of the functions performed.

**DIN - DEPARTMENT OF INDUSTRIAL ENGINEERING**  
**REF. O18C4I2023/1592/R22**  
**COMPETITION SECTOR: 09/A3 - INDUSTRIAL DESIGN, MECHANICAL CONSTRUCTION AND METALLURGY**  
**SUBJECT GROUP: ING-IND/15 - INDUSTRIAL ENGINEERING DESIGN AND METHODS**  
**Posts: 1 Place of employment: Forlì**  
**Teaching test not provided.**  
**Seminar provided.**

<b>Specific functions (type of teaching and scientific activity that the successful candidate will be required to carry out)</b>	<b>Teaching activity:</b> Teaching activities will be carried out mostly in first-cycle and second-cycle degree programmes in mechanical engineering, automotive engineering and industrial design and automation, including the tutoring of students for dissertations and PhD theses. The successful candidate will be required to teach course units in English. These teaching
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ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	<p>activities will relate to the following core topics in the field: industrial engineering design and methods, computer-aided design, virtual prototyping, Digital Twin and ergonomics, methods and tools for virtual design, human-machine interaction.</p> <p><b>Scientific activity:</b> Scientific activities will focus on: methods and tools for user-centred design using digital technologies (product design, manufacturing, automotive, industrial automation, oil &amp; gas, defence, ...). Virtual Prototyping, Digital Twin and Ergonomics: methods and tools for virtual design and ergonomic validation, Human-Centred Digital Twin Human-Machine Interaction, Virtual Reality, development of interactive virtual prototypes for the optimisation of both physical and cognitive interaction (driving, assembly, maintenance, system control, human-robot collaboration, training, ...) will also be considered. ), UX design: approaches for UX design with focus on user interface design, validation through usability analysis and user testing, analysis of human behaviour, optimisation of physical and cognitive workload. In addition, Augmented Reality industrial applications and adaptive interfaces are to be considered: innovative interfaces to improve UX in different contexts (assistance, training, ...), methods for creating intelligent adaptive behaviour of interfaces according to task, context and user, optimisation of physical and cognitive workload.</p>
<b>Language skills in addition to Italian, if any</b>	English
<b>Number of publications to be assessed</b>	16
	<b>Seminar at the Department</b>
<b>Format of the seminar at the Department</b>	The seminar will be held in Italian. The seminar will be held in person.
<b>Assessment standards</b>	
	<b>Teaching activities</b>
<b>Lecturing</b>	For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.
<b>Supplementary teaching and student support activities</b>	For the purposes of assessing supplementary teaching and student support activities, consideration will be given to activities such as supervision of first-cycle and second-cycle degree dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.
	<b>Research and scientific publications</b>
Research	For the purposes of assessing research activities, qualitative standards will focus on the following aspects: <ul style="list-style-type: none"> <li>a) organisation, management and coordination of national and international research centres or groups, or</li> </ul>



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	<p>participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;</p> <ul style="list-style-type: none"><li>b) ownership of patents;</li><li>c) receipt of national and international awards and recognitions for research;</li><li>d) participation as a speaker at congresses and conferences of international interest.</li></ul>
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was suspended and other mandatory or long-term leaves established by current laws, other than those allowed for study purposes.
Scientific publications submitted for assessment	<p>The scientific publications submitted for detailed assessment will be assessed with reference to the following criteria:</p> <ul style="list-style-type: none"><li>a) originality, innovative nature, methodological rigour and importance of each publication;</li><li>b) consistency of each publication with the subject group;</li><li>c) scientific importance of the journal in which each publication appears and its readership within the scientific community;</li><li>d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which, unless otherwise stated by the authors, will be deemed to be equal for all of them</li></ul> <p>The Committee will also make use of the following bibliometric indicators, referring to the start date of the assessment:</p> <ul style="list-style-type: none"><li>1) total number of citations;</li><li>2) total "impact factor".</li></ul>
	<b>Service, institutional, organisational and third mission activities</b>
Service, institutional, organisational and third mission activities	For the purposes of assessing service, institutional, organisational and third mission activities at Universities and private and public research institutions, to the extent relevant to the role, consideration will be given to their volume, duration and continuity, as well as to the level of responsibility of the functions performed.

**LILEC - DEPARTMENT OF MODERN LANGUAGES, LITERATURES AND CULTURES**  
**REF. O18C4I2023/1595/R22**  
**COMPETITION SECTOR: 10/E1 - PHILOLOGY AND MEDIEVAL LATIN AND ROMANCE LITERATURE**  
**SUBJECT GROUP: L-FIL-LET/09 - PHILOLOGY AND ROMANCE LANGUAGES**  
**Posts: 1 Place of employment: Bologna**  
**Teaching test not provided.**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

**Seminar provided.**

<p><b>Specific functions (type of teaching and scientific activity that the successful candidate will be required to carry out)</b></p>	<p><b>Teaching activity:</b> The professor will be required to teach course units in the disciplines included in the L-FIL-LET/09 (Philology and Romance Linguistics) subject group in first-cycle and second-cycle degree programmes and PhD programmes offered by the Department of Modern Languages, Literatures and Cultures, in accordance with the national regulations for full professors and as needed to cover the programme catalogue. The professor will be required to perform the teaching activities for an equivalent to 120 hours per year.</p> <p><b>Scientific activity:</b> The scientific activity concerns research and teaching activities in the field: Philology and Romance Linguistics, as indicated in the subject group L-FIL-LET/09 declaration, which reads as follows: "It includes studies on the origins and development of Neo-Latin languages and literatures with special regard to the medieval centuries, evaluated also with the use of philological and linguistic methodologies and with particular attention to comparative aspects, and those for the linguistic and computer analysis of texts and corpora; also includes studies in Sardinian and Sicilian linguistics, Ibero-Romance and Gallo-Romance philology and those of a linguistic and literary nature relating to all written production in the Catalan, Ladin and Provençal (Occitan) languages" (D.M. of 18.3.2005, amendments to Annexes B and D to Ministerial Decree of 4 October 2000, published in the Official Journal. 5.4.2005, n. 78), applying the skills, methods and tools of the discipline in support of the active research and teaching areas of the department. As regards institutional and administrative activities, the professor will be required to perform a managerial role in line with his or her role as a full professor.</p>
<p><b>Language skills in addition to Italian, if any</b></p>	<p>French and English</p>
<p><b>Number of publications to be assessed</b></p>	<p>12 Languages of presentation of publications: Italian - English - French</p>
	<p><b>Seminar at the Department</b></p>
<p><b>Format of the seminar</b></p>	<p>The seminar will be held in Italian The seminar will be held in person.</p>
<p><b>Assessment standards</b></p>	
	<p><b>Teaching activities</b></p>
<p><b>Lecturing</b></p>	<p>For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.</p>
<p><b>Supplementary teaching and student support activities</b></p>	<p>For the purposes of assessing supplementary teaching and student support activities, consideration will be given to activities such as supervision of first-cycle and second-cycle degree</p>





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.
	<b>Research and scientific publications</b>
Research	For the purposes of assessing research activities, qualitative standards will focus on the following aspects: <ul style="list-style-type: none"> <li>a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;</li> <li>b) receipt of national and international awards and recognitions for research;</li> <li>c) participation as a speaker at congresses and conferences of international interest.</li> </ul>
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was suspended and other mandatory or long-term leaves established by current laws, other than those allowed for study purposes.
Scientific publications submitted for assessment	The scientific publications submitted for detailed assessment will be assessed with reference to the following criteria: <ul style="list-style-type: none"> <li>a) originality, innovative nature, methodological rigour and importance of each publication;</li> <li>b) consistency of each publication;</li> <li>c) scientific importance of the journal in which each publication appears and its readership within the scientific community;</li> <li>d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which must be clearly inferable from and explicitly stated in the publication in question.</li> </ul> <p>The Committee will not use bibliometric indicators.</p>
	<b>Service, institutional, organisational and third mission activities</b>
Service, institutional, organisational and third mission activities	For the purposes of assessing service, institutional, organisational and third mission activities at Universities and private and public research institutions, to the extent relevant to the role, consideration will be given to their volume, duration and continuity, as well as to the level of responsibility of the functions performed.
<b>QUVI - DEPARTMENT FOR LIFE QUALITY STUDIES</b> <b>REF. O18C4I2023/1596/R22</b> <b>COMPETITION SECTOR: 06/N1 – SCIENCES OF HEALTHCARE PROFESSIONS AND APPLIED MEDICAL TECHNOLOGIES</b> <b>SUBJECT GROUP: MED/50 - APPLIED MEDICAL TECHNIQUES</b> <b>Posts: 1      Place of employment: Rimini</b>	



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

**Teaching test not provided.  
Seminar provided.**

<b>Specific functions (type of teaching and scientific activity that the successful candidate will be required to carry out)</b>	<b>Teaching activity:</b> teaching, supplementary teaching and student service activities within the scope of the subject group or related sectors in the degree programmes run by the Department or in which the Department collaborates. <b>Scientific activity:</b> The research activity, within the disciplinary field, will be particularly focused on the study and application of new biomedical and non-invasive imaging technologies for monitoring the cardiovascular system in specific population settings, such as athletes, young adults, and patients suffering from cardiovascular diseases, useful for the identification of prevention strategies in both genders, also through education to active lifestyles by means of adapted physical activity protocols.
<b>Number of publications to be assessed</b>	25
	<b>Seminar at the Department</b>
<b>Format of the seminar at the Department</b>	The seminar will be held in Italian The seminar will be held in person.
<b>Assessment standards</b>	
	<b>Teaching activities</b>
<b>Lecturing</b>	For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.
<b>Supplementary teaching and student support activities</b>	For the purposes of assessing supplementary teaching and student support activities, consideration will be given to activities such as supervision of first-cycle and second-cycle degree dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.
	<b>Research and scientific publications</b>
Research	For the purposes of assessing research activities, qualitative standards will focus on the following aspects: <ul style="list-style-type: none"> <li>a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;</li> <li>b) ownership of patents;</li> <li>c) receipt of national and international awards and recognitions for research activities.</li> </ul>
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was suspended and other mandatory or long-term leaves established by current laws, other than those allowed for study purposes.





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

<p>Scientific publications submitted for assessment</p>	<p>The scientific publications submitted for detailed assessment will be assessed with reference to the following criteria:</p> <ul style="list-style-type: none"> <li>a) originality, innovative nature, methodological rigour and importance of each publication;</li> <li>b) consistency of each publication;</li> <li>c) scientific importance of the journal in which each publication appears and its readership within the scientific community;</li> <li>d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works, which will be determined by grouping his or her publications into 3 classes: 1) first name, last name, corresponding author; 2) second name; 3) other position.</li> </ul> <p>The Committee will also make use of one or more of the following bibliometric indicators, referring to the start date of the assessment: 1) total number of citations; 2) average number of citations per publication; 3) total impact factor; 4) average impact factor per publication; 5) combination of the preceding parameters in order to assess the impact of the candidate's scientific productivity (Hirsch or similar index).</p>
	<p><b>Service, institutional, organisational and third mission activities</b></p>
<p>Service, institutional, organisational and third mission activities</p>	<p>For the purposes of assessing service, institutional, organisational and third mission activities at Universities and private and public research institutions, to the extent relevant to the role, consideration will be given to their volume, duration and continuity, as well as to the level of responsibility of the functions performed.</p>

**SPS - DEPARTMENT OF POLITICAL AND SOCIAL SCIENCES**

REF. 018C4I2023/1597/R22

**COMPETITION SECTOR: 14/A2 - POLITICAL SCIENCE**

**SUBJECT GROUP: SPS/04 - POLITICAL SCIENCE**

**Posts: 1 Place of employment: Bologna**

**Teaching test not provided.**

**Seminar provided.**

<p><b>Specific functions (type of teaching and scientific activity that the successful candidate will be required to carry out)</b></p>	<p><b>Teaching activity:</b> Teaching activities are expected in the subject group SPS/04 Political Science, with a focus on international economy policy. The successful candidate will also be required to perform teaching activities for a total of 350 hours, divided between teaching, supplementary teaching and student services, including at least 120 hours of lectures in each academic year. The service will be provided mainly at the Bologna campus with one course unit in Forlì. The lectures,</p>
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ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	<p>based on the needs of the degree programme, may be delivered partly in English and in Italian.</p> <p><b>Scientific activity:</b> The successful candidate is expected to conduct research focusing on the politics of international economics, with particular reference to Western democracies, as well as the ability to use innovative methodological approaches. Scientific activity will also aim to strengthen the international vocation of the Department.</p>
<b>Language skills in addition to Italian, if any</b>	English
<b>Number of publications to be assessed</b>	12
	<b>Seminar</b>
<b>Format of the seminar</b>	The seminar will be held in Italian. The seminar will be held online.
<b>Assessment standards</b>	
	<b>Teaching activities</b>
<b>Lecturing</b>	For the purposes of assessing prior teaching experience, consideration will be given to its volume and continuity, with particular reference to teaching activities carried out in the last 10 years.
<b>Supplementary teaching and student support activities</b>	For the purposes of assessing supplementary teaching and student support activities, consideration will be given to activities such as supervision of first-cycle and second-cycle degree dissertations and PhD theses, the conduct of seminars, practical work and tutoring of students.
	<b>Research and scientific publications</b>
Research	<p>For the purposes of assessing research activities, qualitative standards will focus on the following aspects:</p> <ul style="list-style-type: none"> <li>a) organisation, management and coordination of national and international research centres or groups, or participation therein, and other research activities such as direction of, or participation in, editorial boards of journals;</li> <li>b) receipt of national and international awards and recognitions for research;</li> <li>c) participation as a speaker at congresses and conferences of international interest.</li> </ul>
Overall scientific production	Consideration will be given to the overall weight of the candidate's scientific production and its intensity and continuity over time, excluding any adequately documented periods when work was suspended and other mandatory or long-term leaves established by current laws, other than those allowed for study purposes.
Scientific publications submitted for assessment	<p>The scientific publications submitted for detailed assessment will be assessed with reference to the following criteria:</p> <ul style="list-style-type: none"> <li>a) originality, innovative nature, methodological rigour and importance of each publication;</li> </ul>



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

	<p>b) consistency of each publication; c) scientific importance of the journal in which each publication appears and its readership within the scientific community; d) analytical assessment, also by applying criteria recognised by the relevant international scientific community, of the individual contribution of the candidate to collaborative works.</p> <p>The Committee will not use bibliometric indicators.</p>
	<b>Service, institutional, organisational and third mission activities</b>
Service, institutional, organisational and third mission activities	For the purposes of assessing service, institutional, organisational and third mission activities at Universities and private and public research institutions, to the extent relevant to the role, consideration will be given to their volume, duration and continuity, as well as to the level of responsibility of the functions performed.

## **Art. 2**

### **Subjective requirements to participate in the selection**

1. The selection procedure is open to:
  - a. candidates who have obtained a national qualification in accordance with Article 16 of Law 240/2010 for the competition sector or for one of the competition sectors included in the same macro-sector and for the functions to which the procedure refers, or for higher functions provided they do not already perform those higher functions;
  - b. candidates who are eligible pursuant to Law 210/1998 for the category to which the call for applications refers, solely for the period of eligibility;
  - c. professors already employed by a different University in the category to which the call for applications refers;
  - d. academics with permanent employment abroad, performing research or teaching activities at University level in positions that are equivalent to those to which the call for applications refers, as determined by reference to the equivalence tables issued by the Ministry.
2. **Anyone who, in the three years prior to the publication of the call for applications, has served as tenured full professor, tenured associate professor, tenured senior assistant professor, fixed-term assistant professor pursuant to Article 24, paragraph 3, letters a) and b), or has held a research fellowship or has been enrolled in a degree programme at the University of Bologna, or has received a call pursuant to Article 7, paragraph 5-bis of Law 240/2010, may not participate in the selection.**
3. Applicants who, at the time of submitting their application, have a degree of kinship or affinity up to and including the fourth degree with a professor of the Department that seeks to fill a vacancy or of the entity making the call or with the Rector, the Director General or a member of the Board of Governors of the University, may not take part in the selection.



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

4. If the procedure provides for the performance of clinical care activities as an integral part of the teaching and research activities, the candidate must declare that they meet additional requirements pursuant to the applicable agreement; these requirements are indicated in the relevant job description. The requirements pursuant to the applicable agreement must be met by the deadline for submitting the application. In the event that the requirements for performing clinical care activities include a degree and a specialisation degree, and one or both of them were obtained abroad, the candidate must indicate in their curriculum vitae that they have obtained the statement of equivalence pursuant to Article 38, paragraph 3 of Legislative Decree 165/2001.
5. The candidate must meet the requirements provided for by this article by the deadline for submitting the application. Any subsequent changes affecting the requirements for participation must be notified promptly to the Office for Lectureship Competitions.
6. Candidates are accepted on a provisional basis. By reasoned decision, the Rector may exclude applicants from the procedure at any time for failing to meet the relevant requirements.

**Art. 3**  
**Online application**

1. Applications to participate in the selection, together with the qualifications held and the documents and publications considered useful for the procedure, **must be submitted online, under penalty of exclusion**, using the dedicated IT application available at the following link:  
  
<https://pica.cineca.it/unibo/or dc4aprile2023/>
2. **This is the only valid method to submit applications and the documents considered useful to participate in the selection procedure.**
3. Participation in the selection is only possible after self-registering with the system using an email account, which does not need to be a certified email account.
4. The candidate must enter all the information required to prepare the application and attach the related documents in PDF format. The application form must be completed in full, as specified by the online procedure.
5. The online application allows the documents in draft mode to be saved up until the deadline for submitting the application. Please note: The “draft” status does not indicate submission of the application. In order to confirm that they wish to proceed with the application, candidates must ensure that the status of their application is “submitted”. Therefore, only applications showing the “submitted” status by the relevant deadline will be considered for the purpose of participating in the procedure and consequently sent to the Committee to be assessed. The date of online submission of the application is certified by the IT system, which issues a receipt that is sent automatically to the candidate via email upon submission of the application.
6. After completing the application and adding all the relevant attachments, the candidate must ensure that they click on “submit”. Completion of the application process will be indicated by the change in the application status, which will switch from “draft” to “submitted”. On completing the



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

application process, the candidate will receive an automatic email confirming submission of their application.

7. **After the deadline for submitting the application, the system will no longer allow the electronic form to be accessed or submitted.**
8. The application must be prepared and submitted online **by and no later than 11.59 p.m., Italian time, on the thirtieth day following that of publication of the call for applications in the Italian Official Gazette – IV special series – Competitions and examinations.**  
Each application will be assigned an identification number that, together with the competition code indicated by the IT application, must be specified in all subsequent communications.
9. Users can access the University of Bologna website (<https://bandi.unibo.it/docenti/procedure-chiamata-professori>) to consult a brief “Practical guide for completing the application on the PICA platform”.

#### **Art. 4**

#### **Declarations to be made to participate in the procedure**

1. Candidates, aware of the criminal penalties for making false declarations or preparing or using false documents, as referred to in Article 76 of Presidential Decree no. 445 dated 28/12/2000 must:
  - indicate the Department, competition sector and subject group for which they apply;
  - make the declarations regarding the processing of their personal data and authorisation to use said data;
  - indicate their personal identification and contact details;
  - indicate their qualifications as needed to participate in the selection;
  - indicate the subjective requirements to participate in the selection, including additional requirements, if any, for inclusion in the convention;
  - make the declarations regarding their enjoyment of civil and political rights in their home country, and regarding any criminal convictions and/or pending criminal trials or proceedings;
  - make the declarations regarding any degree of kinship or affinity up to and including the fourth degree with a professor of the Department that seeks to fill a vacancy or of the entity making the call or with the Rector, the Director General or a member of the Board of Governors of the University;
  - declare that, in the past three years, they have not served as professors, have not held a research fellowship and have not been enrolled in a degree programme at the University of Bologna;
  - declare that they agree to notify the Office for Lectureship Competitions about any subsequent changes with regard to meeting the requirements to participate in the procedure;
  - make the declaration of status regarding military obligations (only for male Italian citizens);
  - make the declaration regarding any removal or dismissal from employment with a Public Administration for persistent poor performance, or declaration that they have never been dismissed from public employment pursuant to Article 127, paragraph 1, point d) of the Consolidated Act governing the Statute of Civil State Employees, approved by Presidential Decree no. 3 of 10 January 1957, or that they have never been dismissed for disciplinary reasons, including those specified in Article 21 of Legislative Decree 29/93;
  - make the declaration regarding their knowledge of Italian;
  - make the declaration regarding any periods of involuntary suspension from research





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

- activities, with particular reference to the performance of parental duties;
  - make the declaration accepting the methods of disclosure and publication of the documents related to the procedure;
  - indicate any support needed in order to take the teaching test, if applicable.
2. The following must be attached to the application to participate in the selection:
- a) Photocopy of a valid ID document;
  - b) Curriculum vitae (in Italian or English) indicating the candidate's teaching and scientific research experience. The curriculum vitae, duly signed and dated, must contain a declaration in lieu of certification, pursuant to Articles 46 and 47 of Presidential Decree 445/00, confirming possession of all the qualifications indicated therein. If the call for applications provides for the performance of clinical care activities under specific agreements, the candidate's curriculum vitae must provide a declaration relating to the further requirements under the applicable agreement. The University has prepared a CV template to facilitate assessment by the Committee, which is available on the University website (<https://bandi.unibo.it/docenti/procedure-chiamata-professori>) together with this call for applications;
  - c) Publications in PDF format that the candidate wishes to submit to the Committee for analytical assessment. The Committee will only assess publications that have been correctly attached by uploading them either via LoginMiur or manually in PDF format.

**Art. 5**  
**Eligible publications**

1. The scientific publications that candidates wish to use for selection purposes must be submitted by uploading them via LoginMiur or manually in PDF format, using exclusively the dedicated IT application available at the following link:  
<https://pica.cineca.it/unibo/ordc4aprile2023/>
2. The assessment will consider publications and texts accepted for publication in accordance with current regulations, as well as papers included in collections and articles published in printed or digital journals, with the exclusion of internal notes and departmental reports. The texts and articles accepted for publication by the deadline for the call for applications must be submitted together with the related acceptance letter from the publisher.  
For publications printed abroad, the publishing date and place or, alternatively, the IBAN code or another equivalent code must be indicated.  
Publications must be submitted in Italian or in English, unless otherwise indicated in the relevant job description. With regard to selection for language areas, publications may be submitted in the language or in any of the languages to which the procedure refers.
3. Publications in languages other than those provided for by the call for applications will only be considered if accompanied by an official translation certificate issued pursuant to the provisions in force.
4. In this case, publications must be translated into Italian and the translation must be certified by the competent diplomatic or consular authority or by an official translator.
5. Publications will be processed by the Committee solely in the context of this selection procedure.





ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

### **Art. 6**

#### **Withdrawal of candidates from the procedure**

1. Candidates may withdraw from the selection procedure by sending an email to the Office for Lectureship Competitions at the address [apos.concorsidocenti@unibo.it](mailto:apos.concorsidocenti@unibo.it), attaching a signed declaration in PDF format and a photocopy of a valid ID document.

### **Art. 7**

#### **Selection Committees and procedures**

1. The Committee is appointed as instructed by Articles 8 and 8-bis of the Regulations governing the call for full and associate professors. The work of the Committee is completed within three months of appointment by the Rector.
2. The Committee appoints a Chair and a Secretary, who takes the minutes, from among its members. It conducts its work in the presence of all its members and passes resolutions by an absolute majority of its members. The Committee may use online tools to hold meetings.
3. The Committee identifies up to three suitable candidates after giving a collective opinion on each candidate based on the assessment of the standards provided for by the Regulations and the call for applications.  
If more than one post is available, the abovesaid limits are multiplied by the number of posts.
4. The Rector may postpone the deadline to complete the procedure by reasoned decision at the request of the Chair of the Committee, only one time and by up to one month. If the documents related to the procedure are not delivered by the deadline to complete it, the Rector will dissolve the Committee and appoint a new one to replace it.

### **Art. 8**

#### **Teaching test**

1. The teaching test consists of the presentation of a course unit on a topic relevant to the Subject Group, drawn at random by the candidate at least 24 hours in advance.
2. Each candidate draws a block of three topics from among at least three blocks prepared by the Selection Committee.  
Within the block drawn, the candidate selects the topic that he or she will present.  
The assessment criteria for this test are resolved at the first meeting and published pursuant to the current regulations.
3. The teaching test may be carried out in Italian or in a foreign language selected by the candidate from among those indicated in the call for applications.
4. The teaching test will be carried out following the assessment of qualifications by the Committee. The Committee gives a brief opinion on the teaching test, based on the assessment criteria identified.
5. The topics will be drawn and the teaching test will be carried out either in person or online, as provided for by the relevant call for applications.



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

If the procedure provides for an online draw and teaching test, these will be performed by video conference call on the Teams platform. The workstation from where the candidates take the test must be equipped with a webcam – essential in order to recognise the candidate – a microphone and headphones and/or speakers.

6. If the procedure provides for a draw and teaching test in person, these will be performed at the location selected by the Committee at its first meeting.
7. The date and time of the draw and of the teaching test, the letter drawn for taking the test, and the location of the test will be published on the University website at the same time as publishing the qualification assessment criteria.
8. Publication on the University website will be deemed for all intents and purposes as a notice of convocation to the draw and the teaching test.

**Art. 9**

**End of the procedure – Call of suitable candidates**

1. The selection documents are approved by Rector's Decree within thirty days of their submission to the competent offices by the Selection Committee.
2. Following the comparative procedure carried out by the Committee, within two months of the approval of the documents, the Department Board will recommend to the Board of Governors one of the candidates that the Committee has identified as suitable – or a number of candidates equal to the number of posts available, if the call for applications refers to more than one post.
3. For the purpose of being called, if the call for applications so provides, the suitable candidate(s) identified by the Committee will be asked to conduct a seminar before the Department Board (including online), concerning the general activity carried out and its expected evolution.
4. The Department's resolution, taking account of the outcomes of the assessment carried out by the Selection Committee, is based on the scientific, teaching and (where provided) clinical care activities of the candidate(s) and the aspects noted during the seminar, also in light of the consistency of the candidate's curriculum vitae with the teaching, scientific and (where provided) clinical care activities outlined in the call for applications.
5. The Decree approving the documents, the Committee's minutes and the outcomes of the concerned Department's call are published on the University website at the following page: <https://bandi.unibo.it/docenti/procedure-chiamata-professori> .

**Art. 10**

**Processing of personal data**

1. The personal data of candidates will be processed solely in accordance with current laws and for purposes strictly connected and conducive to managing the selection procedure.

**Art. 11**

**Reference to the regulations**



ALMA MATER STUDIORUM  
UNIVERSITÀ DI BOLOGNA  
AREA DEL PERSONALE

1. For all matters not governed by this call for applications, reference is made to the University Regulations governing the call for full and associate professors pursuant to Articles 18 and 24, paragraph 5 of Law 240/2010, as amended – link to the Regulations:

[https://normateneo.unibo.it/Regolamento\\_disciplina\\_chiamata\\_professori\\_prima\\_e\\_seconda\\_fascia.html](https://normateneo.unibo.it/Regolamento_disciplina_chiamata_professori_prima_e_seconda_fascia.html)

**Art. 12**  
**Procedure Supervisor**

1. The Procedure Supervisor is Barbara Cavrini, Manager of the Office for Lectureship Competitions (email: [apos.concorsidocenti@unibo.it](mailto:apos.concorsidocenti@unibo.it); [barbara.cavrini@unibo.it](mailto:barbara.cavrini@unibo.it)).

**Digitally signed**  
**DEPUTY RECTOR**  
(Professor Simona Tondelli)